



**SOUTH SHORE
RECYCLING
COOPERATIVE**

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Meeting of the South Shore Recycling Cooperative January 7, 2026 Plymouth Town Hall and via Zoom.

Attendees:

Abington	no attendee	
Braintree	no attendee	
Cohasset	Tracey Connor	
Duxbury	no attendee	
East Bridgewater	Lynn Lundberg*	
Hanover	no attendee	
Hanson	Arlene Dias*	Treasurer
Hingham	Lance Mortland*	
Hull	Rachel Gerold*	Secretary
Kingston	Jean Landis Naumann*	
Marshfield	no attendee	
Norwell	no attendee	
Pembroke	no attendee	
Plymouth	James Downey*	Chairman
	Ken Stone	
	Dan Miot	
Rockland	Delshaune Flipp*	Vice Chairman
Scituate	no attendee	
Weymouth	Katie McDonald*	
Whitman	no attendee	
Mass DEP	Todd Koep	
SSRC	Claire Galkowski	

(*Appointed Board Representatives)

James Downey, chairman, called the meeting to order at 9:09 AM and led introductions.

November 19, 2025 minutes: Fix the header. Voted: to approve the amended minutes of the 11/19/2025 meeting. (unanimous)

Yard waste management contracts: The board received three bids, one for each contract. The bid from Wicklow Wood Recycling had some deficiencies.

Voted: to waive some as informalities, and award the tub grinding contract conditionally, upon

receipt of certificate of insurance (unanimous).

Voted: to award the compost screening to Lion's Head Organics (unanimous).

Voted: to award the horizontal brush grinding contract to Trees R Us (unanimous).

DEP MAC report: Todd Koep reminded the Board that DEP Solid Waste and Recycling Surveys, and RDP Spending Reports are due by Feb. 15. Submission is a requirement to apply for SMRP and RDP grants in June. He and Claire are happy to help, as it's easy to make mistakes. Also required is adoption of new Environmentally Preferable Procurement (EPP) policies by June 1, to update the old Buy Recycled policies.

Update SSRC Buy Recycled Policy: Claire presented an updated [EPP Policy](#) for the SSRC, to qualify for a regional small scale grant. The Board asked her to have it reviewed by [Becky Ferguson](#) at DEP and tabled the vote.

Website redesign: Webmaster **Dan Miot** of [GreenCastle Media](#) demonstrated the newly redesigned and updated website, which aims to improve usability and Search Engine Optimization, with a planned launch on January 26. Claire asked members to review their own Town's page. [Related article](#) 2025 HHW summary, HHW Depot update: With Marshfield on board, we had a record year for household hazardous waste attendance. Aside from billing issues, our first season with Clean Harbors this fall went very well. Of the 2758 households that attended our twelve events, 943 went to out-of-town events under the SSRC reciprocity program. Two of our four SSRC HHW Assessors helped out at each event. Once the Hanover Select Board signs the SSRC-Hanover Intergovernmental Agreement, hopefully this month, Conesco can finish the engineering work. Next we will need all twelve Participating Municipalities (PMs) to sign an IMA. It's possible that additional capital funding may be needed. Supplemental RDP funds may be requested of PMs.

Executive Director's Report: See [SSRC Updates](#).

Food waste collection update, cardboard specs: Jean Landis Naumann reported that the drop off food waste collection at the Kingston Transfer station, serviced by Black Earth Compost, is performing well, with about a ton a month being diverted. BEC still seeks local compost sites. The Preferred Vendor curbside food waste contract with BEC is posted on several Town websites. Claire advertised it heavily in December, including this targeted [Mailchimp blast](#) to 1700 subscribers. Jean was told by Kingston transfer station staff that printed cardboard was not recyclable. Todd clarified that printed cardboard is absolutely acceptable, but waxed cardboard is not.

Retirement planning: Claire announced that she intends to retire next January. The board discussed the need for a transition plan. Claire is working on documenting her operating procedures. The Board should start planning for Claire's replacement in June.

New business: Claire's laptop isn't compatible with new small USB plugs. Have \$950 in budget for equipment. The Board directed Claire to purchase a new laptop.

Next meeting set for February 18th, 2026, Hanson Town Hall

Adjourn at 10:42AM.

Submitted by Rachel Gerold, Secretary

DRAFT