



SSRC MSW Manager/Board Minutes

Wednesday, February 15, 2017, Duxbury Senior Center

Attendance: **Abington:** Lorraine Mavrogeorge*, Sharon White*; **Cohasset:** Mary Snow*; **Duxbury:** Peter Buttkus **Hanover:** Victor Diniak*; **Hanson:** Arlene Dias; **Hingham:** Randy Sylvester*; **Kingston:** Paul Basler*; **Norwell:** Brian Flynn*, Vicky Spillane*; **Plymouth:** Michelle Roberts; **Weymouth:** Fred Happel*; **SSRC:** Director Claire Galkowski, RECO Julie Sullivan

(*Appointed Board Representatives)

Guests: **Capital Paper Recycling:** Bob Boucher; **MassDEP:** Ellie Donovan, Todd Koep

Capital Paper Recycling provided breakfast.

9:12 Chairman White called to order, introductions.

Capital Paper Recycling: Bob Boucher, the Director of Business Development for Capital Paper Recycling, updated the Board on CPR's operation.

CPR is growing, looking for more material. They currently service Cohasset, Duxbury, Hingham, Kingston, Plymouth, Scituate, and several Cape towns.

Though geared to dual stream and source separated material, they handle 6 single stream towns. They are upgrading equipment, adding new lines for more products, as well as full beverage container destruction. They can supply containers.

Paper and cardboard pricing is up this month. Plastics and metal lackluster, glass unchanged. They would like to get out of glass out of commingle. A new glass processor in Marshfield is looking for 100 tons/day, price may be too high.

CPR manages yard waste, catch basin cleanings, and street sweepings. Duxbury noted problems getting rid of compost. CPR has end sites locally, can take.

Q: Pricing for sweepings, cleanings? A: \$35/ton plus haul, depending on location.

Q: Is CPR having issues with contamination? A: Less than 5% (non single stream). Single Stream is delivered to WM Avon, running at about 15% contamination.

Bob will send me RISI pricing. Check Bob's correct email, bboucher@cprecycling.com.

Meet our new Recycling Education and Compliance Officer, Julie Sullivan. Director Galkowski introduced Julie Sullivan, who the Hiring Committee selected last month.

Julie provided some background about herself. She has a Masters in sustainability science from UMass Amherst, and experience in environmental education. She is passionate about waste prevention, and looks forward to working for each of our Towns.

She is doing background work now, visiting transfer stations. She is here for them, excited to help achieve their goals.

Director Galkowski pointed out her expertise in material management, and is confident that Julie will be a valuable contributor to the SSRC's mission.

RECO grant budget adjustment: Neglected to incorporate grant project in FY17 Budget. Director proposed adding a quarter of the two year. \$82,000 grant to the budget on both the income and expense

side. Need to furnish supplies, a tablet, and outreach materials to Julie, and pay her. Mr. Basler moved to adjust the budget as proposed, Mr. Buttkus seconded, AIF.

Municipal requirements for service : Director distributed a draft document outlining the commitments each town must make to receive RECO services. Requested feedback, received none.

Approve [January minutes](#) : Mr. Basler moved that the January minutes be approved as written, Mr. Sylvester seconded, AIF

Treasurer's Report: Income-expense report was distributed, but discussion was tabled. Treasurer Snow announced that she is retiring in Fall, so SSRC will need a new treasurer. Cooperative has been a huge help to Cohasset.

Bylaws review update: Chairman Snow reported that the Bylaw Committee may have a final version, will present at next meeting. Need attorney review. Thanked Ms. Mavrogeorge, Mr. Wyatt, and Ms. Galkowski for their work. Will make a list of changes.

Board members suggested attorneys John Giorgio, or Bob Galvin in Marshfield.

Maximizing 2017 RDP grants: Director distributed boxes of recycled wiping cloth samples and pricing from two Mass. companies. Explained the option to buy recycled wipers toward textile Recycling Dividend Program Bonus Point.

Mr. Koep announced that to receive future grant money, Master Service Agreements will expire this June, and need to be updated. Todd will send out soon. Towns need to send hard copy to DEP

He reminded managers to submit RDP status report, Recycling Data Survey today if you have received money.

Technical Assistance requests were due 1/31, survey had to be submitted to qualify, there was some confusion. Miscommunicataion. DEP extended the deadline for Data Survey submission to 2/15.

Executive Director's Report

Review [SSRC Updates](#) – at least read the TOC.

FY17 Priorities tabulation (please fill out [form](#) if you haven't weighed in)

New business – R3 conference will be co-located with the SWANA SNE conference on March 27, Sheraton Framingham. Should Julie attend? Yes.

Next meetings: Mar. 23, Abington Town Hall; April 26, Abington (Duxbury Senior Center not available. Sharon will bring quiche)

Adjourn 10:25