



**SSRC MSW Manager/Board Minutes**  
**September 19, 2013, Middleboro Town Hall**

**Sponsored by Ras-Tech**

**Accepted 10/19/2013**

Attendance: **Cohasset:** Merle Brown \*, Mary Snow\*; **Duxbury:** Bruce O'Neil; **Hingham:** Randy Sylvester\*, Brenda Black; **Kingston:** Gene Wyatt\*, Doug Buitenhuys; **Middleboro:** Chris Peck\*; **Rockland:** Rudy Childs\*; **Scituate:** Kevin Cafferty\*; **Weymouth:** Bob O'Connor\*

Janine Delaney, **MassDEP**; Cheryl Probasco, Patricia Welch, **Positive Effects, LLC**, Plymouth; Claire Sullivan, **SSRC**; George Wade, **Ras Tech**

9:20 Chairman Kevin Cafferty called to order, introductions

Approve **June minutes:** Mr. Brown moved to accept as written, Mr. O'Connor seconded, AIF

Approve **FY2014 budget:** Treasurer Mary Snow noted that all dues had been paid, everything in order. Mr. Brown moved to accept as presented, Mr. O'Connor seconded, AIF

**Director's review:** The EBoard recommended that the Director receive a 3% pay increase for FY14, is in the budget. Mr. Brown moved to accept recommendation, Mr. O'Connor seconded, AIF

**FY14 Plan:** presented by Director, attached. Please review, comment. Working document.

**George Wade, [Ras-Tech](#) ;** recovers components of discarded asphalt shingles. Other companies "recycle" asphalt shingles into road base, filler; RasTech recycles to new asphalt shingles, paving products; supplies shingle manufacturers with materials for new product at their Owens-Corning certified plant. Starting distribution of product now. Brought samples of cold patch, crack sealer.

Towns can save money on dumping asphalt shingles. Have 10 CY trailers on site at several transfer stations. Collect from sites, or accept on site in Brentwood, NH. Can deal with nails, flashing, tar paper. Don't want household trash, food; causes problem.

\$400-450 flat rate in our area includes 10 CY trailer, haul, depending on distance. About 1 ton/CY. Customize on-site logistics for 10 CY wheeled container, haul, disposal. Need 1-2 days notice for pick up. OK if it takes time to fill up container. Have fleet of live bottom trailers. Scituate, Cohasset, Hingham interested. Can send price list. Prices change depending on market. Will sign contract.

Make cold patch from 98% recycled material. Cures in hours rather than days. Higher asphalt content than "regular", lasts longer, "permanent". Sell in 50lb bags or bulk. Tours available, wear black. Set up tour. Thursday, Oct. 10. 11 am, half hour. 50 Pine Rd., Brentwood NH.

**Executive Director's Report:**

**COSC representation-** write a letter for Kevin to sign requesting the list of current SSRC member town reps to COSC. Towns don't even know who represents them. Dan Peters, Patti Howard will sponsor/speak at Oct. meeting, still figuring out how to do Hg rebates. Apply rebates for Hg to member dues is a possibility.

**Paint recycling update-** TPE charging \$2/can for walk-in resident service. Would like to return to doing town collections, but can't do for free. Must cover cost of disposal for bad paint, about 20%. Propose accepting up to 500 gal/delivery at \$25/100 cans, FOB. It is not logistically practical to

inspect all cans at time of dropoff. Accept latex paint in original containers, one gallon size and up.

**Legislation/regulation report –**

Universal Recycling H765: [see article in 9/13 Updates](#). Meeting with stakeholders (haulers, DEP, MMA, a few others) set up by MassRecycle 9/30.

Updated Bottle Bill: Testified at hearing this week, testimony is [here](#). Ballot initiative is also moving forward separately. I cannot work on that on work time, no government resources may be used to advocate for initiatives, but am doing in personal time. Mr Wyatt discussed parameters for volunteer boards collecting signatures for ballot, and location restrictions with a municipal attorney. OK at town facilities provided municipal officials approve and allow equal access to all groups. OCPF rules are available [here](#).

E-waste - no activity.

**Regional contract negotiation** status – Hanson Town Manager Ron San Angelo spoke with Bob Johnson at DEP Southeast Regional Office, who told Ron that the permit for the Rochester facility proposed by New Bedford Waste would be issued within a month. DEP is enthusiastic about the project, and it is very likely now to move forward. For more details, [see article in 9/13 Updates](#).

**Marshfield Fair review** – Captured more recyclables this year than ever, over 7 tons. Volunteer Appreciation lunch at Marshfield Tavern on 139 by Roche Bros. this Saturday. Rudy thanked Board for helping when Cynda was hospitalized.

**New business** Ms. Delaney is seeking compost bin info, got great response so far. Scit does not sell, Cohasset is out of bins, may not reorder. Ocean State Job Lot sells. Showed state map with per household trash info. Needs data from all towns. Will email map to all.

Next meetings: Oct. 17, Weymouth; Nov. 14, Rockland

10:36 Adjourn

<b>SOUTH SHORE RECYCLING COOPERATIVE FY14 BUDGET</b>						
	FY13 budget	FY13 actual	FY14 proposed	July	Aug	YTD
<b>INCOME</b>						
Member dues	\$63,000	\$63,000	\$63,000	27,000.00	36,000.00	63,000.00
grants	\$5,715	\$5,215	\$4,000	2,000.00		2,000.00
logo use	\$900	\$4,500	\$2,400		2,400.00	2,400.00
meeting sponsorships	\$300	\$1,040	\$1,100		120.00	120.00
donations/other		\$42				0.00
<b>TOTALS</b>	\$69,915	\$73,797	\$70,500	\$29,000.00	\$38,520.00	67,520.00
<b>EXPENSE</b>						0.00
Rental/Utilities	\$3,100	\$ 2,895	\$3,000	240.83	240.83	722.49
Postage	\$100	\$ 214	\$200		71.95	71.95
Mileage	\$1,900	\$ 2,319	\$1,900		139.56	139.56
Equipment/Maintenance	\$900	\$ 1,741	\$1,000			0.00
Supplies	\$600	\$ 467	\$500		61.29	186.93
Memberships/Subscriptions	\$650	\$ 765	\$800			0.00
Conferences/Workshops	\$400	\$ 261	\$400			0.00
Advertising (Legal Contract)	\$300		\$250			0.00
Salary + Employer taxes	\$50,500	\$ 50,910	\$52,450	3,856.22	3,856.22	9,640.55
Payroll Fees	\$1,900	\$ 1,206	\$1,500		38.72	88.32
Other fees	\$35	\$ 142	\$100			0.00
Insurance	\$2,500	\$ 2,457	\$2,600	235.00		235.00
General Outreach/Website	\$2,500	\$ 1,254	\$1,600		717.52	717.52
Legislative Breakfast	\$1,200		\$1,200			0.00
Meeting Refreshments	\$300	\$ 753	\$1,000	83.63	86.52	170.15
grant project	\$0	\$ 2,388	\$2,000			0.00
<b>TOTAL EXPENSE</b>	<b>\$66,885</b>	<b>\$ 67,772</b>	<b>\$70,500</b>	<b>\$4,416</b>	<b>\$5,212.61</b>	<b>11,972.47</b>
Balance forward	\$6,466	\$6,466	\$6,466	\$6,465.64	\$31,049.96	
<b>BALANCE</b>			<b>\$6,465.64</b>	<b>\$31,049.96</b>	<b>\$64,357.35</b>	
<b>TOTAL INCOME-EXPENSE</b>	<b>\$3,030</b>	<b>\$ 5,865</b>	<b>\$0</b>	<b>\$24,584.32</b>	<b>\$33,307.39</b>	<b>55,547.53</b>

## SSRC PLAN FY14

Board Members: please indicate the priority of each activity on a scale of 1-5 in left column. Add suggestions at end.

Name	
	<b>1. CONTRACTS/VENDORS</b>
	Assist/advise on regional disposal contracts, options
	Grind/Screen contracts. Re-bid and administer current brush and stump grinding, trommel screening contracts which may be used by any member town.
	Re-bid and administer HHW contract, publicize collections throughout region, promote reciprocity. Attend collections, administer mercury collections, reciprocity paperwork. Distribute HHW collection information to local realtors, newspapers, cable bulletin boards, radio station, libraries and Town Halls.
	Keep abreast of new vendors, market conditions, and options for management of organics, commingled recyclables, CRTs, propane tanks, tires, scrap metal, C&D/DTM and other materials. Conduct local or regional RFQs if requested. Bid processing of specific waste streams if requested by at least 5 member towns.
	<b>2. TECHNICAL ASSISTANCE</b>
	Assist towns in obtaining Recycling grants and mercury collection reimbursements.
	Provide vendor, regulatory, contact and equipment information to MSW managers.
	Visit town managers and solid waste managers, attend meetings upon request
	<b>3. COMMUNICATION</b>
	Send monthly email updates to Board representatives, Town solid waste officials, town administrators, boards of selectmen, ( <i>school building superintendents- need email addresses</i> ), State legislators and regulators, other regional groups. Post on website.
	Attend regional official gatherings, conferences, meetings, communicate developments.
	Submit Annual Report to towns for calendar year in early January. Consolidate format*
	Provide venue for networking and information sharing for members through monthly meetings, program, data and vendor information collection and dissemination
	Maintain and improve SSRC website.
	<b>4. OUTREACH</b>
	Oversee distribution and return of events recycling containers obtained from FY04 DEP grant. Provide support for recycling program at Marshfield Fair.
	Exhibit at regional events, do public presentations upon request.
	Write and release newspaper articles about SSRC activities, muni program changes.
	Respond to residents' inquiries.
	<b>5. PROJECTS</b>
	Administer small scale outreach grant.
	Advise interested member towns on setting up, obtaining grants for, and implementing waste reducing programs.
	<b>6. ADVOCACY</b>
	Host legislative breakfast
	Regulatory advocacy: track relevant regulations, provide public comments.
	Legislative advocacy: track relevant legislation, (testify), write letters to legislators. Focus on extended producer responsibility (i.e. electronics, sharps, beverage containers)

<b>7. DEVELOPMENT</b>	
	Expand municipal memberships